

**ईस्टर्न कोलफील्ड्स लिमिटेड**

(कोल इंडिया का एक अंग)

अध्यक्ष सह-प्रबन्धक निर्देशक का कार्यालय,

संक्टोरिया, पो-दिशेरगढ़, जिला-वर्धमान,

पश्चिम बंगाल-713333

नोडल अप्सर, स्कूल ऑफ नर्सिंग

(स.अस्पताल, कल्ला )

CIN-U10101WB1975GOI030295.

फ़ैक्स- 0341-2523586.

**EASTERN COALFIELDS LIMITED**

(A Subsidiary of Coal India Limited)

Office of the Chairman-Cum-Managing Director,

Sanctoria, PO: Dishergarh,

Dist. Burdwan. West Bengal - 713333.

Office of the Nodal Officer School of Nursing (CH  
Kalla)

CIN-U10101WB1975GOI030295.

Telefax- 0341-2523586

Ref. No.: ECL/CHK/NS/2017/1918

Date: 14.07.2017

**ADMISSION NOTICE FOR 3 YEARS GENERAL NURSING & MIDWIFERY (GNM) COURSE**

Eastern Coalfields Limited, a subsidiary of Coal India Limited invites applications from Indian citizens and eligible unmarried female candidates for admission to 03(three) yrs. General Nursing and Midwifery course (GNM) for the academic year 2017-18 offered by School Of Nursing, Central Hospital Kalla, P.O. Kalla, Asansol, Dist. P.Burdwan, PIN - 713340 through On-line mode only :

Category wise number of seats are as follows:

Name of the Course	No of Seats	Category wise no. of seats				
		General	OBC	SC	ST	Total
<b>Diploma in General Nursing &amp; Midwifery (GNM)</b>	<b>20</b>	11	05	03	01	<b>20</b>

**2. Eligibility criteria:**

- The applicant must be unmarried female(Indian citizen) only.
- Educational Qualification: HS (10+2) or equivalent examination from a recognised Board/Council/University.
- Candidate must be physically & mentally fit at the time of admission and during the duration of the whole course. Getting married during the duration of the course is not allowed & that will debar the student to sit in the final exam.
- The selection procedure for candidates in different reservation quotas (SC/ST/OBC) will be strictly followed as per Govt. Rules.

**3. Cut-off date****(i) Certificates and documents:**

- Candidate should possess all the desired certificates/testimonials on or before 14 July, 2017.
- Age of candidates should be between 17 to 27 years as on 1<sup>st</sup> January 2017.

#### 4. Selection process:

Selection will be made on **Merit Basis** i.e. on the basis of total marks of 4 (four) subjects (compulsory English and other best three elective subjects) of Higher Secondary (10+2) or equivalent examination. **However, Environment Education will not be taken as one of the three optional subjects and candidate from vocational stream will not be considered.**

That means the marks of following subject will be added to prepare the merit list.

- (i) Compulsory English language (not alternative) and
- (ii) Best three compulsory subjects, in which Environment Education will not be considered as one of the subjects.
- (iii) Candidate from vocational stream will not be considered.

#### 5. How to apply online application

The candidates will have to apply through **ONLINE** Mode only by logging into the website [www.easterncoal.gov.in](http://www.easterncoal.gov.in) > Recruitment Portal between **14.07.2017 to 25.07.2017**.

##### (i) Candidates must check the following before filling the online applications (Pre-requisites):

- a) Valid E-mail ID for self which must remain operational till the admission process is over.
- b) A scanned copy of recent colour passport size photo not exceeding 30 KB to be uploaded in the online application form. A scanned copy of signature also not exceeding 30 KB to be uploaded.
- c) Journal Number of the Challan through which Examination fee is deposited in SBI.
- d) For OBC(NCL)/SC/ST candidates scanned copy of caste certificate.
- e) A scanned copy of mark sheet & certificate of class X & mark sheet of class XII (In JPG format).
- f) **The Online registration site would remain open from 14.07.2017 to 11.59 pm of 25.07.2017.** The candidates have to take the printout of the Completed Application form after submission in the online mode and keep it as a proof with themselves. **There is no need to send hardcopy or any other testimonials. There will be scrutiny of applications for the eligibility and other aspects at the time of admission and, therefore, the candidature is accepted only provisionally.** Copies of supporting documents will be sought only from those candidates who qualify for the **admission**. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the **Company's decision shall be final**.

##### (ii) Instructions to be followed by the candidates to fill up online Application form.

#### STEP 1: REGISTRATION

1. Candidates are strictly advised to read the Instructions given in the HOME page of the application portal first.
2. If she fulfils the eligibility criteria for this course, then she may proceed by clicking 'APPLY ONLINE' button at the bottom of the page.

3. Before clicking this button make sure that you have a valid Email ID. If yes then you may start for Applying, otherwise you must create a new Email ID before filling online application.
4. Click on 'APPLY ONLINE' button.
5. In Application Registration page, fill all the required fields with correct information carefully followed by clicking on 'Submit' button. The Name, Date of Birth and Email ID provided during registration cannot be changed / corrected later and will appear on the application form. Please ensure to fill in the Name as per your High school certificate & 10+2 certificate both should be same.
6. On successful registration candidate will get a 'Registration Reference ID' displayed on the screen and forwarded to her registered Email ID. **Memorize or note down the Reference ID as it will be used as your secured password of the candidate for the next steps of Application process.**
7. Now she has registered herself with this Application System. She may start Filling up the Application Form immediately or apply in future at her convenient time by logging in with her registered Email ID, Date of Birth and Password (Registration Reference ID) before the last date.

## STEP 2: LOGGING IN and FILLING ONLINE APPLICATION

1. Before filling Online Application Form get ready with the Bank Deposit Challan (for GEN & OBC candidates only) and Scanned copies of your recent Passport size Photograph (in JPG format less than or equal to 30 KB), Signature Specimen (in JPG format less than or equal to 30 KB) and caste certificate (for SC/ST/OBC candidates only in JPG format between 500 KB to 1024 KB) and mark sheet of class X and XII (in JPG format between 500 KB to 1024 KB), as per the required size and format.
2. Keep all your Academic records like Name of Examinations Passed, Year of Passing, Stream, Board / University, Total Marks of the Exam, Marks obtained in desired subjects and Percentage of Marks. You need not forward the original certificates, documents, etc except at the time of admission.
3. You are automatically logged in immediately after Registration; else you have to click on 'CHECK STATUS' button to login for filling online application form.
4. After successful login you will be redirected to 'APPLICANT HOME' page. There you will find your Application Reference ID and a button to start applying. Please fill all the information properly in Capital letters and click a button of your choice at the bottom of the page. Incomplete Application must be saved by clicking 'SAVE APPLICATION' button. However completion of the Personal Information part is mandatory for saving the application. **Application should be "submitted" finally only when all the parts (Personal Information, Academic Records, Processing Fee details, uploading of Photo, Signature Specimen and Supporting Documents like Mark sheets of Class X and XII examination and Caste Certificate) of the application is completed.**
5. The application can be edited until it is "submitted finally". Once the Application is "submitted" then it will be considered as final and no changes will be allowed at any time during the admission process. You may download it in PDF format and take a printout for your future reference. It will be required during Admission process if you qualify in the Merit list.

(iii) **Copies of supporting original documents will be sought only from the selected candidates.**

### 6. Processing Fee of Rs. 300/- (Non- Refundable):

Processing Fee will be deposited in the Power Jyoti A/C No. 35228997799 of State Bank of India (Sanctoria branch, code 06114) by candidates belonging to General & OBC category. The Processing Fee is exempted for SC & ST candidates. The challan form will be Downloaded from website & filled properly.

## 7. General Instructions:

- I. Unmarried female applicants only may apply for the course.
- II. The candidature of the applicant would be accepted provisionally, which is subject to verification of certificates and testimonials. The candidates are advised to go through the required educational qualification, age, etc. before applying. If any claim made in the application is not found substantiated at any stage, the candidature will be cancelled and the Company's decision shall be final.
- III. Candidates seeking reservation benefits for SC/ST/OBC(NCL), must ensure that they are entitled to such reservation as per eligibility criteria as prescribed in the Notice. They should also be in possession of the caste certificates in the prescribed format at the time of admission. Original educational certificates, age proof certificates, etc. will be sought at the time of admission. Candidates have to furnish attested copy along with hard copy of the downloaded application, after submitting online.
- IV. Signature of the candidates on Application form & other prescribed documents should be identical and must be in running hand writing & not in block/capital or disjointed letters or in shorthand or initials.
- V. SC/ST/OBC candidates are required to enclose attested copy of Caste Certificates issued from any of the following
  - a. District Magistrate / Additional District Magistrate / Collection / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1<sup>st</sup> Class Stipendary Magistrate / Sub-Commissioner (not below the rank of 1<sup>st</sup> class stipendary Magistrate).
  - b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - c. Revenue Officer not below the rank of Tehsildar.
  - d. Sub-Divisional Officer of the Area where the candidate and/or his family normally resides.
  - e. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Islands).
- VI. Request for change in category (SC/ST/OBC), once filled in the online application form will not be entertained later on, and concession or relaxation extended for that category will not be applicable.
- VII. Candidates must submit only one application, and request for change of address will not be entertained later on. Multiple applications will lead to disqualification of candidature.
- VIII. Canvassing in any form shall lead to disqualification / forfeiture of candidature.
- IX. Management reserves the right to reschedule or suspend or cancel or revise the admission process without assigning any reason.
- X. The number of seats advertised can be increased or decreased at the discretion of the management. The management also reserves the right to cancel the notified seats at its discretion & such decision will be final and binding to all. In event of cancellation of notified seats the processing fee paid by the candidates will not be refundable.

**IMPORTANT DATES**

1	Submission of Online application will commence from	14.07.2017 (Friday)
2	Last date of Online application	25.07.2017 (Tuesday)
3	Date of publication of result	02.08.2017 (Wednesday)
4	Date of medical examination	10 <sup>th</sup> & 11 <sup>th</sup> Aug., 2017 (9 am to 12 noon)
5	Date of Admission	11 <sup>th</sup> & 12 <sup>th</sup> August 2017 (9 am to 12 noon)
6	Date of starting of classes	1 <sup>st</sup> September, 2017 (Friday)

**Fee structure for the session 2017-18 (excluding taxes)— (Liable to be changed)**

Sl. NO.	ITEMS	AMOUNT
1	Admission fee	Rs.15,000/- (one time payment at admission)
2	Development fee	Rs.5,000/- per annum
3	Tuition fee	Rs.12,000/- per annum
4	Caution Money Deposit	Rs. 10000/- (refundable without interest)

**Note :** For further details the candidates are requested to visit our website [www.easterncoal.gov.in](http://www.easterncoal.gov.in) and go through the prospectus at the time of admission.

-Sd-  
(Dr.Somnath Mondal)  
Nodal Officer, School Of Nursing  
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